



**File number:** UP-I-37-000232/21  
**Document number:** 07-1246ZB-025/23  
**Date,** 7 February 2023  
**Place,** Brčko

Pursuant to Article 22 of the Law on the Government of Brčko District of Bosnia and Herzegovina ("Official Gazette of Brčko District BiH", number: 22/18 - revised text, 48/18, 8/19, 10/19, 32/19), Article 187 of the Law on Administrative Procedure of Brčko District of Bosnia and Herzegovina ("Official Gazette of Brčko District of Bosnia and Herzegovina", number: 48/11 - revised text, 21/18, 23/19), and in accordance with Article 14, Item f), Article 29, Paragraph (6) and Article 36 of the Law on Higher Education in Brčko District of Bosnia and Herzegovina ("Official Gazette of Brčko District of Bosnia and Herzegovina", number: 30/09, 29/18, 16/20 and 44/22), Article 8 of the Rulebook on the licensing procedure of higher-educational institutions in Brčko District of Bosnia and Herzegovina ("Official Gazette of Brčko District of Bosnia and Herzegovina", number: 1/19), Decisions on the justification of establishing a higher-educational institution in Brčko District of Bosnia and Herzegovina number: 01-02-1040/20 dated 14 October 2020, Decision on the adoption of the Elaboration on the justification of establishing a higher-educational institution in Brčko District of Bosnia and Herzegovina, number: 01-02-1039/20 dated 14 October 2020, Decisions on meeting the conditions for establishing and start of work of a higher-educational institution, file number: UP-I-37-000220/20, document number: 07-1154SO-001/20 dated 22 October 2020, and in connection with the Standards and norms for the performance of higher education activities in Brčko District of Bosnia and Herzegovina ("Official Gazette of Brčko District of Bosnia and Herzegovina", number: 4/14), the head of the Department of Education, based on the Report of the licensing commission dated 31 January 2023, and acting on the request for the issuance of a license of the higher-educational institution University "Business Academy" of Brčko District of Bosnia and Herzegovina file number: UP-I-37-000232/21 dated 25 October 2021 and from 4 January 2023, hereby issues a

### **DECISION ON ISSUING A LICENSE**

1. This Decision issues a license as a permit to operate to the higher-educational institution University "Business Academy" of Brčko District of Bosnia and Herzegovina and its entry into the Register of higher-educational institutions, which includes the following faculties: Faculty of Business and Law, Faculty of Technical Sciences and Faculty of Pedagogy.
2. The higher-educational institution University "Business Academy" of Brčko District of Bosnia and Herzegovina is approved to organize classes in the I, II and III cycle of studies.
3. The finality of this Decision creates the conditions for enrolling students in the I year of the I, II and III cycle of studies.

### **Explanation**

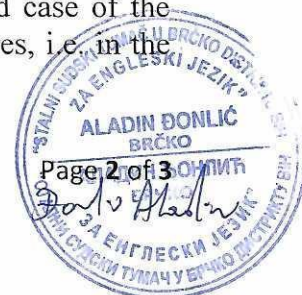
Based on the request for establishing the University "Business Academy" of Brčko District of Bosnia and Herzegovina, the head of the Department of Education appointed the Commission



to consider the request and provide an expert opinion on the justification of establishing a higher-educational institution based on the request for establishing the University "Business Academy" of Brčko District of Bosnia and Herzegovina, in accordance with Article 29 of the Law on Higher Education in Brčko District of Bosnia and Herzegovina ("Official Gazette of Brčko District of Bosnia and Herzegovina", number: 30/09, 29/18, 16/20 and 44/22) and the Rulebook on the work procedure of the Commission that examines the conditions for establishing and start of work and performing activities of higher education ("Official Gazette of Brčko District of Bosnia and Herzegovina", number: 4/19 and 29/21). The appointed Commission prepared a Report on its work on 10 June 2020 and found in Clause 1 that the higher-educational institution in question fully meets the conditions for start of work in Brčko District BiH. On 14 October 2020, the Assembly of Brčko District of Bosnia and Herzegovina adopted the Decision on the adoption of the Elaboration on the justification of establishing a higher-educational institution in Brčko District of Bosnia and Herzegovina number: 01-02-1039/20, and the Decision on the justification of establishing a higher-educational institution in Brčko District of Bosnia and Herzegovina number: 01-02-1040/20 dated 14 October 2020. Based on the above, on 22 October 2020, the head of the Department of Education issued a Decision on meeting the requirements for establishing and start of work and performing higher education activities at the higher-educational institution University "Business Academy" of Brčko District of Bosnia and Herzegovina, file number: UP-I-37-000220/20, document number: 07-1154SO-001/20 dated 22 October 2020.

Pursuant to Article 29, Paragraph (6) of the Law on Higher Education in Brčko District of Bosnia and Herzegovina, the University "Business Academy" of Brčko District of Bosnia and Herzegovina on 25 October 2021 and 4 January 2023 filed a request in file number UP-I-37-000232/21, i.e. supplemented the request for the issuance of a license in accordance with Article 36 of the Law on Higher Education in Brčko District of Bosnia and Herzegovina, file number: UP-I-37-000232/21 dated 25 October 2021 and from 29 December 2023, amendment to file number: 11-VO/23 dated 20 January 2023, and amendment to file number: 14-VO/23 dated 24 January 2023. The head of the Department of Education, in accordance with Article 6 of the Rulebook on the licensing procedure of higher-educational institutions in Brčko District of Bosnia and Herzegovina ("Official Gazette of Brčko District of Bosnia and Herzegovina", number: 1/19), proposes to the mayor, and the mayor appoints the Licensing commission. In accordance with the provisions of the Rulebook, i.e. Article 7 of the same, which prescribes the criteria for licensing, the Licensing commission determined that the minimum spatial, personnel and other material and technical conditions for teaching, scientific research and artistic work, as well as the optimal curriculum in terms of the number of students, prescribed by the Standards and norms for higher education activities in Brčko District of Bosnia and Herzegovina ("Official Gazette of Brčko District of Bosnia and Herzegovina", number: 4/14) have been met. The Commission made a Report on the said procedure on 31 January 2023 and delivered the same to the head of the Department, in order to issue the Decision.

According to the Licensing commission's report dated 31 January 2023, in the part that refers to the maximum number of students who can enrol in the study programs of all three study cycles, it was determined that according to the main project code: 196/21, the part of the building intended for a higher-educational institution has a total useful area of 2580.69 m<sup>2</sup>, and the optimal and minimum area of the total space per one student, according to the different fields of study, is determined by the Standards and norms for the performance of higher education activities in Brčko District of Bosnia and Herzegovina (Chapter III, section C, page 3) in the range from 15 m<sup>2</sup> (10.5 m<sup>2</sup>) to 6 m<sup>2</sup> (4.2 m<sup>2</sup>), depending on the type of study, from which it follows that the object in question is suitable, in the smallest allowed case of the number of students for the stay of 170-240 students for arts and medical sciences, i.e. in the



largest allowed case the number of students for the stay of 430-610 students for the social sciences.

In accordance with all the above, and based on the Report of the Commission for considering the request and providing an expert opinion on the justification of establishing a higher-educational institution based on the request for establishing the University "Business Academy" of Brčko District of Bosnia and Herzegovina dated 10 June 2020, and the Licensing commission Report at the request of the higher-educational institution University "Business Academy" of Brčko District of Bosnia and Herzegovina dated 31 January 2023, this Decision on issuing a license or work permit applies to the following faculties or study programs, as follows:

**Faculty of Business and Law:**

- First cycle of studies - undergraduate study programs: Economics and business, Law.
- Second cycle of studies - master's study programs: Economics and business, Law.
- Third cycle of studies - doctoral study programs: Economics and Business, Law.

**Faculty of Technical Sciences:**

- First cycle of studies - undergraduate study programs: Electrical Engineering, Construction Engineering, Information Technologies, Mechanical Engineering, Traffic Engineering, Protection.
- Second cycle of studies – master's study programs: Electrical Engineering, Civil Engineering, Information Technologies, Mechanical Engineering, Traffic Engineering, Protection.
- Third cycle of studies – doctoral study programs: Electrical Engineering, Civil Engineering, Information Technologies, Mechanical Engineering, Traffic Engineering, Protection.

**Faculty of Education:**

- First cycle of studies – undergraduate study programs: Classroom teaching, Informatics,
- Second cycle of studies – master's degree programs: Classroom teaching, Informatics,
- Third cycle of studies – doctoral study programs: Classroom teaching, Informatics.

In accordance with all the above, the procedure was as in the enacting clause of this Decision.

**Legal remedy:**

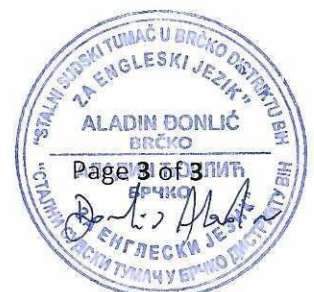
No appeal is allowed against this Decision, but an administrative dispute can be initiated within 30 days from the date of delivery of the Decision.

**DELIVERED TO:**

1. University "Business Academy" of Brčko District BiH,
2. Head of Department of Education,
3. Records (2x),
4. Archive.

Affixed by stamp:  
*Bosnia and  
Herzegovina  
Brčko District BiH  
Department of  
Education*

**Head of Department of Education  
Zoran Bulatović, BEC**  
*/signed/*





Notarization number: 3638

Date: 19 March 2025

This copy is identical with its original

notarized photocopy written by machine - hand

it consists of 3 pages, and is in possession of

**The party** \_\_\_\_\_

note: \_\_\_\_\_

fee charged: 3,00 BAM – fee free

**Ana Matić**

Notarized by

/signed/

Affixed by stamp:

*Bosnia and Herzegovina  
Brčko District of Bosnia and Herzegovina  
Department of Public Records*

I do hereby certify that the above translation is a faithful and complete translation of the original document written in one of the official languages in Bosnia and Herzegovina.

Reg. No.- 070/25

21 March 2025, the Brčko District of Bosnia and Herzegovina

Aladin Đonlić

Court Interpreter for the English language

